



Bidding Guidelines for the EBA Educational Course 2028

Submission Deadline: 1 August 2026

1. Introduction

The European Burns Association (EBA) invites members to submit applications to host a future 2-day EBA Educational Course.

The EBA Educational Course is a key component of the Association's educational mission, aimed at delivering high-quality, multidisciplinary training in burn care. The course programme should reflect the current structure and topics as presented on the Program example overview (last page).

Bidding institutions must demonstrate the capacity to organise and deliver a scientifically robust, logistically sound, and financially responsible event.

2. Course Objectives

The Educational Course should:

- Provide comprehensive, evidence-based education in burn care
- Cover multidisciplinary aspects of burn management
- Support professional development for healthcare providers
- Encourage interaction, networking, and knowledge exchange
- Align with EBA educational standards and priorities

3. Eligibility

Bids may be submitted by members, including burn centres, universities or teaching hospitals, and national burn societies affiliated with the European Burns Association (EBA).

4. Course Format and Programme

The course should follow the core structure of the existing EBA Educational Course and is typically organised over 2 days.

The programme should include lectures by international and national experts, interactive sessions such as case discussions or panels, and practical or workshop components where feasible.

The final programme must be approved by the EBA Educational Committee.

5. Venue Requirements

The proposed venue should be easily accessible, offer adequate lecture rooms and breakout facilities, be equipped with modern audiovisual equipment, and ensure accessibility for participants with disabilities.

6. Organising Committee

Close collaboration with the EBA Educational Committee is mandatory. The applicant is required to work in close collaboration with the EBA Programme Committee throughout the planning and implementation of the Educational Course.

7. Budget and Financial Considerations

The EBA Executive Committee is responsible for the oversight, approval, and financial accountability of the course budget, including registration fees, income, expenditures, and final financial outcomes.

8. Sponsorship and Industry Relations

Sponsorship is permitted but must comply with ethical standards. Educational independence must be guaranteed and full transparency regarding sponsors is required.

9. Proposal Requirements

The bid submission must include the following elements:

1. Cover letter
2. Institution profile
3. Proposed course dates
4. Venue description
5. Draft programme outline
6. Proposed faculty (if available)
7. Organising committee details

10. Evaluation Criteria

Proposals will be evaluated based on venue suitability, financial feasibility, geographic balance within Europe, and added value or innovation.

11. Timeline

Submission deadline: 1 August 2026

Review by EBA Educational Committee: Autumn 2026

Decision and notification: Late 2026

12. Submission Process

Bids should be submitted electronically to the European Burns Association. All documents must be submitted in English.

13. Contact

For questions or further information, please contact the European Burns Association Secretariat.

Example Program overview

DAY ONE

08:30-09:00	<i>Registration open and Coffee</i>
09:00-09:30	Opening
09:30-11:00	Plenary session
1:00-11:30	<i>Coffee break</i>
11:30-12:30	Parallel workshop 1 Parallel workshop 2 Parallel workshop 3 Parallel workshop 4
12:30-13:30	<i>Lunch</i>
13:30-14:30	Parallel workshops Parallel workshop 2 Parallel workshop 3 Parallel workshop 4
14:30-15:30	Plenary session
15:30-16:00	<i>Coffee break</i>
16:00-17:30	Plenary session
17:30-18:00	Key lessons from day one

DAY TWO

07:45-08:00	<i>Registration open</i>
08:00-09:00	Poster sessions
09:00-10:30	Plenary session
10:30-11:00	<i>Coffee break</i>
11:00-12:00	Parallel workshop 1 Parallel workshop 2 Parallel workshop 3 Parallel workshop 4
12:00-13:00	<i>Lunch</i>
13:00-14:00	Plenary session
14:00-15:30	Plenary session: panel discussion
14:30-15:30	Sponsored session
15:30-16:00	<i>Coffee break</i>
16:00-16:30	Plenary session
16:30-17:30	Plenary session: panel discussion
17:30-18:00	Closing remarks & Poster Winner Award